



Chair Designate

Do you have the skills to help lead a respected advice charity serving the communities of east Elmbridge in Surrey?

Citizens Advice Esher & District is part of a network of independent charities that offers confidential advice over the phone, online and in person, for free. Every year thousands of people come to us for help solving their problems. This means we're an important part of the community, with a credible understanding of local needs.

Our charity has been exceptionally busy in recent months as we've adapted our services to help people during the pandemic, recruited more staff to support the volunteer advice team and also moved into a new office in the local Civic Centre. Now our focus is on securing more funding so that we can further develop our vital advice services for the residents of Elmbridge.

We're looking for someone with proven leadership skills to join our Trustee Board, shadow our current Chair and then take on the role within a year.

As a future Chair, you'll be responsible for:

- providing direction and support to the other trustees and the Chief Executive
- overseeing the charity's strategy and financial sustainability
- ensuring good governance
- advocating for the charity in the local community

To be successful in this voluntary role, you'll need to:

- live, work or have a connection to the borough of Elmbridge in Surrey
- be a clear, strategic thinker who is able to demonstrate impartiality and objectivity when making decisions
- be good at building relationships at all levels, including with staff, volunteers, funders and key stakeholders
- have experience of chairing meetings through facilitation and consensus building
- be committed to the aims and values of Citizens Advice

Most of all, you'll have the resilience to respond to future challenges, together with the time, energy and motivation to take our charity forward.

To learn more or arrange an informal chat about the role, please email chandlerb@eshercab.org.uk

To apply, please email your CV and covering letter setting out your suitability for the role to: chandlerb@eshercab.org.uk.

Following an initial discussion with one of our trustees, you may be invited to attend a Board meeting and interview panel. Two references will be required. The role is also subject to a DBS check.